Date: _____

Mr. Ben Shalom
Sky Management Corp
226 East 54th Street, Suite 402
New York, NY 10022

Re: 188 East 93rd Street , Apt. _____

Dear Mr. Shalom:

The following problems need to be addressed in my apartment:

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You can reach me at ( ) _____ to arrange for these issues to be remedied.

Sincerely,

Cc: 188 East 93rd Street Tenant Association