

Attention All Tenants

Cleaning Up the Courtyard & Hallways

Garbage in the courtyard and hallways is ugly and unsanitary. Please follow these guidelines to help make our building a nice place for everyone.

RECYCLING

Please follow these guidelines for recycling:

Paper:

- Recycle mixed paper, newspapers, magazines, catalogs, phone books, and flattened corrugated cardboard.
- Please break down and flatten cardboard boxes.
- Please try to put out your boxes and paper on Mondays or Tuesdays so they don't pile up in the courtyard all week.
- Please do not place plastic bags in the recycling bin.

Metal:

- Recycle household metal items, metal cans, and aluminum foil wrap and trays.
- Please do not place plastic bags in the recycling bin.

Plastic:

- Recycle only plastic bottles and jugs (effective 7/1/03).
- Do not recycle plastic lids, food containers, toys, etc.
- Please do not place plastic bags in the recycling bin.

Glass:

- DO NOT RECYCLE ANY GLASS ITEMS.

FURNITURE & OTHER LARGE ITEMS

If you need to dispose of furniture or other large items, please put them out in the evening on Sundays, Tuesdays, or Thursdays so they will be picked up the next morning.

CIGARETTE BUTTS

Please do not toss cigarette butts into the garden or courtyard. Throw them in the garbage.

HALLWAYS

Some residents leave their garbage in the hallway until it is convenient to take it out. This attracts vermin. Please do not leave your garbage in the hallway -- ever. Keep it in your apartment until you are ready to take it to the courtyard and put it in the trash bins.